



Howell Professional Development Grant Checklist and Rubric

To be used by the WMEF Committee when determining if an application meets the criteria for funding

Project Name: _____

Date submitted: _____

Compliance Items Checklist completed by: _____ Date: _____

Completed?	Item
	Grant Cover sheet
	<ul style="list-style-type: none"> • All contact information
	<ul style="list-style-type: none"> • Appropriate signatures
	Proposal
	<ul style="list-style-type: none"> • The purpose of the Jane Howell Professional Development Grant program is to better serve Wisconsin math scholars of color by providing professional development opportunities for their teachers. The Wisconsin Mathematics Education Foundation awards grants of up to \$1,000 each to provide financial assistance to PK-16 educators who work with students of color. Grants will be awarded for professional development activities that will advance the teaching and learning of mathematics to math scholars of color in the State of Wisconsin.
	<ul style="list-style-type: none"> • A list of the resources needed for your project and the associated costs.
	<ul style="list-style-type: none"> • A description of your teaching context, including your student demographic data.
	<ul style="list-style-type: none"> • A short, one- or two-paragraph summary of the reason that you would like to take advantage of the professional development opportunity.
	<ul style="list-style-type: none"> • A brief description of the impact you expect this project to have on your scholars of color.
	District Administrator's Letter of Support
	<ul style="list-style-type: none"> • On district stationery
	<ul style="list-style-type: none"> • Indicates strong support for the materials / resources
	<ul style="list-style-type: none"> • Includes local financial assistance that may also support the project

Howell Professional Development Grant - Rubric Items - 1 is a low mark, 5 is a high mark

Project Name: _____ Date: _____

Evaluator's Name _____ Date: _____

In your opinion, what is the likelihood that this grant will improve student thinking and learning? 1 2 3 4 5

In your opinion, what is the likelihood that this grant will improve teacher beliefs and behaviors? 1 2 3 4 5

Professional development is likely to significantly help students of color learn math better. 1 2 3 4 5

Approximate number of teachers directly impacted _____ Indirectly impacted _____

Approximate number of students directly impacted _____ Indirectly impacted _____

Approximate number of students of color directly impacted _____ Indirectly impacted _____

Recommendation

- Do not fund
- Revisions needed before funding
- Fund with suggestions
- Fund partially
- Fund fully

Grant champion: _____

Perceived strengths:

Opportunities for improvements:

Notes and Comments: