



Dr. Julie Stafford
Professional Development Grant
Deadline: July 1 or December 1

The Wisconsin Mathematics Education Foundation (WMEF) awards grants of up to \$1,500 each to encourage and support the efforts of an individual or teams of mathematics educators to take course work or to attend conferences or workshops. The focus of the courses/ workshops/ conferences should center on the enhancement of instructional methods, promotion of the effective teaching of mathematics at all levels (PK-16) and the improvement of student interest and scholastic achievement in mathematics.

WMEF believes in cultivating a community of educators with a wide range of experiences, diverse backgrounds and perspectives to enhance the practice of all educators and create an inclusive opportunity for all. To that end, please describe how you have considered inclusivity and/or incorporated diversity in your proposal below.

Interested teachers, grade level groups and districts are invited to submit a proposal. The completed proposal should be emailed to: wmef@wismath.org

Grant requests must include the following:

- I. WMEF Grant Cover Form
- II. Proposal
 - a. Name of the conference/ workshop/ course work and sponsor of the conference/ workshop/ course work.
 - b. Reasons for wanting to attend the conference/ workshop/ course work.
 - c. What need will attendance at the workshop/ conference/ course work address?
 - d. Please describe how this professional development opportunity will address inclusivity and diversity.
 - e. Approximately how many students will be directly impacted as a result of attendance at the workshop/ conference/ course work? What grade level(s) will be involved?



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III. Budget Request Form

- a. Include an itemized budget listing funds requested from WMEF.
- b. Identify other sources of funds that have been considered.

IV. District Administrator's Letter of Support

The letter must be signed on school district stationery and indicate strong support for attendance at the workshop/ conference/ course work. Any local financial assistance should be mentioned.

Final Report Requirements

Grant awardees will be required to submit a brief report of the activities engaged in at the workshop / conference /course work and an itemized report of expenses with receipts. **NOTE: Variation from the items in the budget request must be approved by WMEF prior to expenditure and subsequent reimbursement.**