



Student Activities Grant Checklist and Rubric

To be used by the WMEF Committee when determining if an application meets the criteria for funding

Project Name: _____

Date submitted: _____

Compliance Items Checklist completed by: _____ Date: _____

Completed?	Item
	Grant Cover sheet
	<ul style="list-style-type: none"> • All contact information
	<ul style="list-style-type: none"> • Appropriate signatures
	Proposal
	<ul style="list-style-type: none"> • WMEF awards up to \$500 to encourage the involvement of students in mathematics activities beyond their regular classrooms. These projects may include, but are not limited to, creating a math club, forming a weekend math circle, holding a family math night, or any other student-centered activity that promotes student involvement in mathematics.
	<ul style="list-style-type: none"> • What is the projected objective? What need, problem or opportunity does the project address?
	<ul style="list-style-type: none"> • What are the project activities? How will these activities fulfill the stated objectives?
	<ul style="list-style-type: none"> • Please describe how you have considered inclusivity and incorporated diversity.
	<ul style="list-style-type: none"> • Approximately how many students will be directly involved in the project? What grade levels will be involved?
	<ul style="list-style-type: none"> • What will happen to the project at the conclusion of the grant? If it is continued, what are future funding plans?
	<ul style="list-style-type: none"> • Have you tried to address the need(s) described in this proposal in the past? If so, how successful were these efforts?
	Budget
	<ul style="list-style-type: none"> • Includes an itemized list with costs (maximum \$500)
	<ul style="list-style-type: none"> • Includes a list of additional sources of income that have been considered
	District Administrator's Letter of Support
	<ul style="list-style-type: none"> • On district stationery
	<ul style="list-style-type: none"> • Indicates strong support for the materials / resources
	<ul style="list-style-type: none"> • Includes local financial assistance that may also support the project

Student Activities Grant - Rubric Items- 1 is a low mark, 5 is a high mark

Project Name: _____ Date: _____

Evaluator's Name _____ Date: _____

In your opinion, what is the likelihood that this grant will improve student thinking and learning? 1 2 3 4 5

WMEF believes in cultivating learning that provides a wide range of experiences to accommodate diverse backgrounds and perspectives, creating an inclusive opportunity for all. 1 2 3 4 5

Approximate number of teachers directly impacted _____ Indirectly impacted _____

Approximate number of students directly impacted _____ Indirectly impacted _____

Grade level of students involved

Recommendation

- Do not fund
- Revisions needed before funding
- Fund with suggestions
- Fund partially
- Fund fully

Grant champion: _____

Perceived strengths:

Opportunities for improvements: